

## Special Meeting Minutes, June 11, 2008

### I. Call to Order.

Chair Terry Lottes called the meeting to order at 7:05 p.m. in the County Administration conference room, in the Administration Center located at 1300 Courthouse Road.

### II. Roll Call.

The following members were present: Terry Lottes, Thomas Kimbrell, Alicia Knight, John Johnson and Edward Sullivan. Also present were Cathy Riddle and Michele Lansford representing the County.

### III. New Business

Closed Meeting: At 7:10 p.m., Mr. Kimbrell moved, seconded by Mr. Johnson, to go into a Closed Meeting on the following item:

Legal: To discuss negotiation of the Verizon franchise agreement.  
Section 2.2-3711 A7  
Code of Virginia

The voting tally was:

Yea: (5) Lottes, Kimbrell, Knight, Johnson and Sullivan

Call to Order. At 7:30 p.m., the Chair called the meeting back to order.

Closed Meeting Certification: Mr. Lottes moved, seconded by Mr. Johnson, to adopt proposed Resolution CM08-08.

The voting tally was:

Yea: (5) Lottes, Kimbrell, Knight, Johnson and Sullivan

Resolution CM08-08 reads as follows:

**A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD  
COUNTY CABLE AND TELECOMMUNICATIONS COMMISSION IN A  
CLOSED MEETING ON JANUARY 3, 2008**

WHEREAS, the committee has, on this the 11th day of June, 2008, adjourned into a closed meeting in accordance with a formal vote of the commission and in accordance with provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Cable and Telecommunications Commission does hereby certify, on this the 11th day of June, 2008, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the committee. No member dissents from the aforesaid certification.

Ms. Knight moved, seconded by Mr. Sullivan, to forward the Verizon franchise to the Board of Supervisors for their consideration, with one caveat: that the Alvin York Bandy Administrative Complex, located at 31 Stafford Avenue, Stafford, VA 22554, is added to the list of public buildings to receive free service.

Mr. Lottes asked Ms. Riddle for an update on the letters to Cox and Comcast alleging failure to meet certain requirements in their franchise agreements. She said the County Attorney's Office has requested further details about the companies' customer service reports, and requested that specific allegations be included in the letters. She also told the commission that the County does not have money to litigate the matter.

Mr. Kimbrell said the franchise agreements allow for an initial informal process and a "cure notice" to give the companies a certain amount of time to correct the failures. Ms. Riddle said staff would submit new drafts of the letters.

#### IV. Adjournment

At 8:05 p.m., Mr. Johnson, seconded by Mr. Kimbrell, moved to adjourn the meeting. The motion passed unanimously.